

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

6:30 pm Select Board's Meeting – May 13, 2013

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

Chairman Johnson mentioned two items as follows: he recently attended the Local Government's Workshop for Selectmen indicating that he learned much about Selectmen and their work, indicating that he felt that the Town of Webster was in good shape based on the questions asked by other Selectmen. He felt that he knew many of the answers because of the education he has received from Administrative Assistant Judith Jones and Financial Administrator Wendy Pinkham and thanked them for all they have done to help the Select Board. He then reminded the Select Board of the meeting with the Town of Hopkinton on Monday, May 20th at the Hopkinton Town Hall at 6:30 pm regarding a Public Hearing relative to the landfill.

The Select Board signed the payroll and check manifests later in the meeting.

The Select Board signed the following for Administrative Assistant Mrs. Jones:

- Selectman Fanjoy made a motion to accept the Minutes of the Select Board's Meeting held April 29, 2013 as written; seconded by Selectman Donovan and approved.
- Five abatements done by Cross Country Appraisal, Inc.
- Three Current Use Applications.
- Three Land Use Change Taxes and the accompanying Warrant.
- Tax Warrant for the collection of the 2013 PO1 taxes due July 1st.
- Board and Committee appointment sheets for those appointed by the Select Board on 4/15/13; 4/19/13 and 4/29/13.

The Select Board signed the Fire Warden's appointments to be returned to the State and the Forest Fire Bill for an incident in Boscawen for Financial Administrator Mrs. Pinkham.

Police Chief Robert Dupuis advised the Select Board of the following:

- Vacation request for Officer Daniel Shapiro.
- 49 calls for service in the last two weeks with highlights read.

Chairman Johnson advised that he was leaning towards the purchase of new doors and fobs for the Public Safety Building as discussed at an earlier meeting. Selectman Donovan inquired as to whether cameras might not be more effective to track in/out time from the evidence room. Discussion ensued on the best solution. Research on this issue will continue.

Chairman Johnson inquired as to whether Chief Dupuis was involved with the Pillsbury Lake Neighborhood Watch, which he is, asking if he planned to do a handout at the Elementary School. Chief Dupuis will check with those in charge of the bicycle rodeo, noting that it was open to everyone and that there were many activities planned for the event.

Fire Chief Colin Colby advised the Board of the following:

- 57 calls for service to date.
- Chuck Rose donated three yards of mulch to the Public Safety Building and clean-up has been done in the yard area.
- There were two brush fires calls recently, one in Boscawen and one in Webster.
- Mrs. Jones will provide Chief Colby with Life Safety Code Enforcement Officer Tom Baye's contact information so that arrangements can be made to do the required inspection for Copart on Deer Meadow Road.
- The FCC license lapsed last Friday, but as soon as the password is settled, it will be renewed. In the meantime, Webster is covered.

Selectman Fanjoy met with American Appraisal for review of the Town owned buildings for insurance purposes.

Old Business:

- Selectman Donovan advised that Unitil paid for and planted three trees: at the Public Safety Building, the Town Hall and

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B. J. Johnson R. E. Fanjoy Mason W. Donovan

- at the Salisbury/Webster Town Line. The Board will accept this gift at their next meeting and send a thank you letter.
- Selectman Donovan is working on the obtaining and installing the Town Line sign at the Webster/Salisbury Town Line.
 - The “Town Survey” is ready and will be mailed with the first tax bills. Chairman Johnson will put a notice in the local papers and on the Website.
 - Selectman Donovan sent the draft of the Junkyard License Application to ZBA Chairman Marty Bender, but has not had a response. It was noted that the check from Copart for a license is still being held and Copart will be so notified.
 - Chairman Johnson advised that all members of the Select Board are working on revisions for the Personnel Policy. Mrs. Pinkham advised that she had information from the recent conference she attended regarding annual leave and will forward it to the Select Board for review.
 - After discussion, Selectman Fanjoy made a motion to withdraw up to \$5,500 to contract with Capital Well, per the service agreement dated 3/29/13, for the needed repairs to the well filter system, etc. from the Town Hall Capital Reserve established in 1991; seconded by Selectman Donovan and approved. Selectman Fanjoy will contact Capital Well and a purchase order will be prepared for the next meeting.

The Select Board signed a cover letter to the “Welcome to Webster”, which was approved tonight.

New Business:

- Nine applications for the Police Advisory Committee were received and reviewed with the Select Board accepting a tenth presented tonight. After discussion, the decision was for Mrs. Jones to scan and forward the applications to the Select Board for review with appointments to be made on May 28th. The Police Advisory Committee meeting date is June 17th. It is expected that a Select Board member and the Chief of Police will attend these meetings.
- The Select Board signed a cover letter to the “Welcome to Webster”, which was approved tonight.
- Requests from Gordon and Mary Welch and Dieter Kunath for an exception to the setback regulations were referred to the ZBA.
- The Select Board signed a cover letter to the “Welcome to Webster”, which was approved tonight.
- The Select Board accepted the gift of a sign post from the Historical Society with a value of \$100. This will be on the next agenda for formal approval.

Chairman Johnson was requested to look into better cell phone reception. Selectman Donovan was advised by David Batchelder that Cable I of Andover had strung cable wires in a portion of the Town and if still in place he would like to obtain more information to possibly share with Cable I. Mrs. Jones will research what is available at the office.

Chairman Johnson opened discussion to the public. Richard Inman expressed concern over the number of “junk” vehicles at a number of locations. He was advised that the Statute allows for two motor vehicles or the equal of that. When asked how it was enforced, it was recommended that complaints can and should be put in writing for action. Discussion ensued.

There was general discussion regarding the proposed LED lights for the salt shed. No action was taken.

The Select Board signed Purchase Order #8 for the Highway Department to All States Asphalt, Inc. for 3,000 gallons of bulk CAC12 (calcium) delivered in the amount of \$2,760.00.

Chief Dupuis advised that he would like to be involved with the Personnel Policy updates relative to Holiday pay and the Police Department citing examples of how some communities handle this issue.

8:21 pm Selectman Donovan made a motion to adjourn; seconded by Selectman Fanjoy and approved.

Bruce G. Johnson, Chairman
BOS/jj

Roy E. Fanjoy

Mason W. Donovan